

Instructions For CCC-850

Bioenergy Program Agreement

Bioenergy producers (producers) will enter into a CCC-850 to receive payments from the Commodity Credit Corporation (CCC) on eligible bioenergy production.

Submit the original of the completed form by deadline stated in the applicable Fiscal Year's sign-up notice, by mail to Kansas City Commodity Office, P.O. Box 419205 Stop 8758, Kansas City, MO 64141-6205, or FAX to 816-823-1805.

Bioenergy producers must complete Items 1 through 7 and Part Q, Items 1A through 1C. CCC must complete Part Q, Item 2. Producers must read and agree to the terms of the CCC-850.

Agreement Number will be completed by CCC.

Items 1-7

Fld Name / Item No.	Instruction
1 Name of Firm	Enter producer's name.
2 Mail Address	Enter producer's regular mail address.
3A Contact Person	Enter the name of the person the producer wants CCC to contact for program information and data.
3B Contact Person 's Title	Enter the title of the person the producer wants CCC to contact for program information and data.
4 IRS Tax Identification Number	Enter the producer's IRS 9-digit tax identification number.
5 Telephone No.	Enter the phone number, including area code, for the person identified in Item 3 during normal business hours.
6 Fax No.	Enter the FAX number, including area code, for the person identified in Item 3 during normal business hours.
7 E-mail Address	Enter the E-mail address for the person identified in Item 3 during normal business hours.

Part Q, Items 1A-1C

Fld Name / Item No.	Instruction
1A Bioenergy Producer	Enter producer's name.
1B Signature	Enter the signature of an authorized individual, i.e., corporate officer, partner, or proprietor authorized to sign for the producer.
1C Title	Enter the title of the authorized individual that signed for the producer.

Part Q, Item 2 is for CCC use.

Additional Submission Reminder:

In addition to submitting a completed CCC-850, producers shall also submit:

- If using program funds to finance lobbying activities, Form SF-LLL, Disclosure of Lobbying Activities, pursuant to 31 U.S.C. 1352 obtained by contacting the Contract Reconciliation Division of KCCO at the address and phone number shown in Part VIII of the Agreement.
- If receiving program funds electronically, an ACH Vendor/Miscellaneous Payment Enrollment Form, Form SF-3881 obtained by contacting the Contract Reconciliation Division of KCCO at the address and phone number shown in Part VIII of the Agreement.

All affidavits submitted under this program shall be executed within the United States, its territories, possessions, or commonwealths and end with the statement "I declare (or certify, verify, or state) under penalty of perjury that the foregoing is true and correct. Executed on (date) (where) (Signature)".